The system to analyse and design is a calendar system for the university.

* It is used by staff to add their personal diaries.
* A staff can add appointments on specific days on specific times, and for concrete durations.
* You can also delete appointments from your own diary.
* This personal diary can be shared among other staff who accepts to share their diaries with.
* There are a group called Staff can view the calendar of other staff.
* Also, staff can make meeting requests.
* If they are accepted, they become part of the diary of the friends involved.
* Also, accepted meetings can be later rejected.
* The calendar can be used both on a desktop or a mobile phone.

Questions

* Would the system require a log on, using your existing university log on information?
* How would you like it to be laid out?  
   Daily, weekly, monthly, choice of the above
* Would you like any special design features?  
   Colour coded events? Appointments at different locations in different colours?
* Any interface specific requirements?
* Shared via email, shared in app or on social media?
* Anything further you would like integrated?
* What sort of budget are we working with?
* Would you like a specific colour scheme or motif?
* Any information about the database you require?
* Would the application be locally based or accessed of a website?